

UNIT MAIL CLERK'S RECEIPT FOR FUNDS AND PURCHASE RECORD				DATE	NUMBER	
RECEIVED FROM						
LAST NAME - FIRST NAME - MIDDLE INITIAL		GRADE	SSN	ORGANIZATION		
FOR		ITEM(S) PURCHASED		DOLLARS	CENTS	
CHECK APPLICABLE BOX(S) <input type="checkbox"/> MONEY ORDERS <input type="checkbox"/> ENVELOPES <input type="checkbox"/> STAMPS <input type="checkbox"/> OTHER (<i>Specify</i>) _____		AMOUNT	CHECK APPLICABLE BOX(S) <input type="checkbox"/> MONEY ORDERS <input type="checkbox"/> ENVELOPES <input type="checkbox"/> STAMPS <input type="checkbox"/> OTHER (<i>Specify</i>) _____		VALUE OF PURCHASES	
	DOLLARS	CENTS		AMOUNT DUE PURCHASER		
SIGNATURE OF UNIT MAIL CLERK			RECEIVED ITEM(S) AND AMOUNT DUE			
			DATE	SIGNATURE OF PURCHASER		

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