DAILY STAFF JOURNAL OR DUTY OFFICER'S LOG

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ORGANIZATION OR INSTALLATION	LOCATION	PERIOD COVERED			
		FROM		TO	
		HOUR	DATE	HOUR	DATE

ITEM NO.	TIME		INCIDENTS, MESSAGES, ORDERS, ETC.	ACTION TAKEN	INL
	IN	OUT			

TYPED NAME AND GRADE OF OFFICER OR OFFICIAL ON DUTY	SIGNATURE